



# Game Sheets & Scoring Games on the EMSA Website

## **ALL PREMIER and ALL U16/U18 Community, U14 Mill Woods, North, South East & South West Community Teams**

⚽ It is the **HOME TEAM'S** responsibility to send in both team's game sheets and any trialist forms. Copies of both teams' **white** game sheets must be faxed to the EMSA office at **780.490-1652**. You can also scan or take a photo and email your game sheets to: [abent@emsamain.com](mailto:abent@emsamain.com) for Community U14 – U18 divisions or [angelad@emsamain.com](mailto:angelad@emsamain.com) for Premier divisions.

We ask that you have them sent in by the next morning after your game. However, if your game sheets are not received at the end of the next business day after the game's completion there will be a \$50.00 administration fee charged to the head coach. All trialist forms must be faxed in along with the game sheets.

⚽ It is the **HOME TEAM'S responsibility** to enter the game scores on the EMSA website the next business day after the game. If the game score still hasn't been updated by the end of the next business day after the game a \$75.00 admin fee will be charged to the head coach. **Only coaches, assistant coaches and managers who are registered on the ASA roster can be scorekeepers.**

⚽ Please ensure you are filling out your game sheets entirely. Note that there is a \$50.00 administration fee that will be issued to the head coach of the team if the game sheet is not entirely filled out. You must ensure the following items are fully filled out or your game sheet will be considered incomplete:

### **EMSA COMPLETE GAME SHEET CHECKLIST:**

- **Game Sheet of (Team Name):** please insert your team's name on this line as it appears on your schedule.
- **Original Date:** the game date that your game is scheduled for originally on your schedule.
- **Original Time:** the game time that your game is scheduled for originally on your schedule.
- **Original Field:** the field name that your game is scheduled for originally on your schedule.
- **Rescheduled Date:** if your game is rescheduled please write the new date in this space (be sure to still include the original date in the indicated space above).
- **Rescheduled Time:** if your game is rescheduled please write the new time in this space (be sure to still include the original time in the indicated space above).
- **Rescheduled Field:** if your game is rescheduled please write the new field in this space (be sure to still include the original field in the indicated space above).
- **Age:** circle the age group of your team
- **Gender:** circle boys or girls
- **Division/Group/Tier:** To find out your Division/Group/Tier please refer to your schedule or visit the EMSA website and look at the top of your standings box.
- **Home Team:** Please put the home team name as it appears on the schedule.
- **Away Team:** Please put the away team name as it appears on the schedule
- **Coach/Managers Names & Card Numbers:** Please put all coaches and managers that are present at the field in this area. It is mandatory that all coaches, assistant coaches and managers have an EMSA I.D. card.
- **Ref Liaison:** As per EMSA rules it is mandatory for every game that a Referee Liaison is present or the team will default that game. Please ensure you are marking your referee liaison name in the box provided to avoid any defaulted games.
- **Coach or Team Official's Signature:** This box can be signed by any coach, assistant coach or manager and must to be done **PRIOR** to the game start before you hand the book over to the ref.
- **Jersey #'s:** write each players jersey number beside his/her name
- **Players Names:** please write each player's name down both first and last names (no initials). Ensure that you cross off any player's name(s) that are not playing the game but were listed on the game sheet.
- **Player Card Numbers:** Player cards are mandatory for U10/U12 City Wide, Premier Tier 1, 2 & 3 and U16/U18 Comm.
- **Trialists:** Please write the names of any trialists you have on the lines that are marked "Trialist". A trialist form must be filled out and given to the referee along with the game sheet book. Trialists do not require player cards. The trialist forms should be given to the home team along with the white copies of your game sheets to be faxed into the EMSA office. If you are using your trialist more than once you will need to fill out or photocopy a form for every single game. Trialists can play for a maximum of five games with your team. Please see EMSA rules and regulations for complete trialist policy.
- Once the game sheets have been faxed/emailed it is not necessary to have the originals handed into our office.